





ALGEMENE JAARVERGADERING
ANNUAL GENERAL MEETING

22 June 2022

WP BIATHLON 2022 ANNUAL GENERAL MEETING: AGENDA

1. Opening and welcoming - Gerhard Louwrens
2. Attendance Register – Gerhard Louwrens
3. Reading of the notice convening the AGM – Gerhard Louwrens
4. Submission and adoption of the minutes of the previous AGM – Gerhard Louwrens
5. Submission, discussion and adoption of the Chairman’s Annual Report - Gerhard Louwrens
6. Submission, approval and adoption of the Financial Statement – Ernst van Schalkwyk
7. Submission of the 2023 budget
8. Matters for discussion – Gerhard Louwrens
 - 8.1 Season programme
 - 8.2 Highgate 2023 & SA Biathlon Championships 2023
9. Election of the office bearers for 2022/23
10. Conclusion – Gerhard Louwrens

WP BIATHLON 2022 ANNUAL GENERAL MEETING: AGENDA

1. Opening and welcoming – Gerhard Louwrens



WP BIATHLON 2022 ANNUAL GENERAL MEETING: AGENDA

2. Attendance Register – Gerhard Louwrens

WP BIATHLON 2022 ANNUAL GENERAL MEETING: AGENDA

3. Reading of the notice convening the AGM

WP BIATHLON 2022 ANNUAL GENERAL MEETING

Notice is hereby given to all members that the Annual General Meeting of this Association will take place on Wednesday, 22 June 2022 at 18:30 via Zoom platform.

WP TWEEKAMP ALGEMENE JAARVERGADERING 2021

Hiermee word kennis gegee dat die Algemene Jaarvergadering van hierdie vereniging gehou sal word op Woensdag, 22 Junie 2022 om 18:30 d.m.v die Zoom.

WP BIATHLON 2022 ANNUAL GENERAL MEETING:

4. Submission and adoption of the minutes of the previous AGM

MINUTES OF THE ANNUAL GENERAL MEETING AND PRIZE GIVING OF THE WESTERN PROVINCE BIATHLON ASSOCIATION on 27 May 2021 At 18.00 via ZOOM meetings

Opening

Gerhard Louwrens, chairman of WP Biathlon, welcome all athletes, members and parents to the 2021 AGM and also the 2nd virtual meeting.

Attendance

Apologies : Philip Fouche, Marna Fouche, Rens Els

Notice of the AGM

Gerhard Louwrens asked if all received the notice convening the AGM

Minutes of the 2020 AGM

Gerhard Louwrens read the minutes of the 2020 AGM and asked if it was a true reflection of the AGM

Chairman's report

The chairman's report covered the shortened 2020/2021 season including the following:

Effect of Covid-19

Uncertainty of the way forward during the season with discussions via virtual meetings

Able to held 3 meetings before season was ended

Cancellation of the 2021 SA Championships early in January 2021

WP Biathlon geographical area and venues for meetings

Athlete membership and numbers

Growth and expansion of the sport

Co-operation with SAMPA

Communication to and from athletes and parents – read mails and use webpage

Resignation of Johan Ferreira and Esrie Loock Bezuidenhout

Thanks to all

WP BIATHLON 2022 ANNUAL GENERAL MEETING



Financial report

Ernst van Schalkwyk, treasurer presented the financial statements of the Association to the meeting and explain that due to Covid-19 the statements are provisional. The statements were approved by Roger Bezuidenhout and second by

2022 budget

<u>FEE STRUCTURE 2021 / 2022</u>							2021/22
Participate for 1 st time at any league meeting - if not affiliated						R100.00	
Visitors per meeting - refer WP athletes rules						R100.00	
Individual season tariff (May to April)						R380.00	
<u>Family season tariff :</u>							
1 st member							R380,00
2 nd member							R320,00
3 rd member							R200,00
subsequent members							R100.00
<u>Payment of affiliation fees for 2020/21 Affiliated Athletes ONLY</u>							
The 1st family Member will receive a 50 % on the fee for the 1st member					R380.00	50% disc	R 190.00
Family 2 nd member							R 320.00
Family 3 rd member							R 200.00
Family subsequent members							R 100.00
No athletes will be allowed to participate at a 2 nd league meeting if not affiliated.							
2020/21 Affiliated athletes will received personal voucher to be applied when paying aff fees on on-line store [Store will be opened after first Event 31 May , 17h00]							

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Matters for discussion

SAMPA – way forward – Cannot have two disciplines – must combined and work towards one goal. Trial on the 12 of July in George to help with future negotiations with the UIPM

Season program

2 x Winter league meetings + Winter Championship + Modern Biathlon trial

7 x WP league meetings

1 x Highgate Interprovincial – 5 Feb 22

WP Championships in March 22

SA Championships – end of March 22

Determining of age groups

Motion was accepted at SA Biathlon AGM to change age groups to year of birth and SA Championships

Highgate 2022 & SA Biathlon Championships 2022

Dates presented and WP is co host for Highgate.

Election of the office bearers for 2021/22

Chairman	Gerhard Louwrens
Vice Chairman	Marco Prinsloo
Secretary	Tammy Hunt
Treasurer	Ernst van Schalkwyk
Additional members	Rens Els Nick Thomatos Christopher van Niekerk Karin Reddering Margaret Monk

WP BIATHLON 2022 ANNUAL GENERAL MEETING : AGENDA

5. Annual Report

WESTELIKE PROVINSIE TWEEKAMP:

VOORSITTER SE JAARVERSLAG –

AANGEBIED BY DIE ALGEMENE JAARVERGADERING

GEHOU OP 22 JUNIE 2022 OP DIE ‘ZOOM’ VIRTUELE PLATFORM

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Allow me to present my 7th Annual Report of the Western Province Biathlon Association

2022 can be seen as one of the highlights in the history of WP Biathlon. After the successful period from 2013 where WP won most team trophies at the SA Biathlon Championships except 2014 and then 5 in a row from 2015 to 2019, Covid interfere and stopped the sport in its tracks.

Provinces had to build from scratch and the 2021 / 2022 season started with a struggle. WP Biathlon had on average 140+ athletes at league meetings in 2019 but participation was limited to less than 100 athletes per league meeting in 2021 / 2022. The committee used different ways of communication to the athletes to encourage them to participate with limited success. The positive was that different athletes participated at the respective league meetings and all came to a highlight with more than 140 athletes entered for the WP Championship on 2 March 2022.

WP Biathlon entered a team of 128 athletes for the SA Championships on 1 & 2 April in Gqeberha. This was one of the biggest WP teams in the last few years selected for a SA Championships. The WP team performed exceptional by winning the following trophies :

- Les Cox national team trophy
- Stan Walker national senior team trophy
- Junior national trophy
- Presidents medals trophy

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WP Biathlon athletes also won :

7 gold medals - Erin Neumann – girls u.11, Marna Fouche – Senior ladies, Lize-Ahn Aucamp – master 40+ ladies, Kate Bihl – master 50+ ladies, Joshua Scott – junior men, Roger Bezuidenhout – master 40+ men, Michael Archer – master 60+ women

7 silver medals - Shimone van der Merwe – girls u.15, Mila Aucamp – girls u.17, Karli Coetzee – junior girls, Marille Bass – master 70+ ladies, Guy Joyce – boys u.9, Benjamin Pautz – boys u.11, Rowan Marais – master 40+ men

7 bronze medals - Charne van Tonder – girls u.17, Sunee Pretorius – master 40+ ladies, Joshua Bannister – boys u.15, Luca Karsten – boys u.19, Wouter Hillebrand – master 40+ men.

To summerise above:

In the last 10 years WP Biathlon is the SA Biathlon Champions in :

2013 – Oudtshoorn / 2015 – Stellenbosch / 2016 – Bloemfontein / 2017 – Paarl / 2018 – Pretoria / 2019 – Port Elizabeth / 2020 – cancelled / 2021 – cancelled / 2022 – Gqeberha

What an impressive and well desereved achievement by the leading South African Biathlon province.

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Geographical area of WPBA

The Western Province geographical area for biathlon is the Cape Peninsula excluding Paarl and Wellington and including Stellenbosch and Strand/Somerset West. League meetings were held at Durbanville High, Milnerton High, Stellenbosch High, Fairmont High, Parow track, Rhenish Girls High and Reddam House Constantia. A big thank you to all schools and clubs for welcoming us to your venues and also for the preparation at the facilities. Very positive was the inclusion of more athletes from all areas in the Western Province teams to the Interprovincial and National Championships. Also is that more families are doing the sport – nothing new to see a family of 4 or 5 doing Biathlon.

Number of athletes participating (once or more)

Year	Number
2014	411
2015	437
2016	348
2017	495
2018	404
2019	384
2020	360
2021	170
2022	225

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Challenges 2022/2023 season

- Economy
- Schools competition
- Sponsors
- Venues

Committee

A focussed, enthusiastic and task driven committee is needed to run sport these days. Luckily Western Province Biathlon is in the privileged position to have a mix of experience and young committee members with allocated responsibilities. This competent and hardworking committee are:

- | | |
|---------------------------|--|
| • Gerhard Louwrens | chairman, SA Biathlon, athletes focus |
| • Marco Prinsloo | vice chairman, AGM, chairman of selectors, officials |
| • Ernst van Schalkwyk | treasurer, clothing |
| • Tammy Hunt | secretary |
| • Margaret Monk | web page, covid forms |
| • Rens Els | venues |
| • Karen Reddering | social media |
| • Christopher van Niekerk | development |
| • Nick Thomatos | equipment & sponsors branding material |

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Thank you to

Team Managers

- Ilse Pienaar, Christelle Vancoullie, Jason Monk

Officials

- All parents who officiated during league meetings, Highgate Interprovincial and SA Championship.

We want to thank The Almighty for giving us the strength, health and the time to participate in a sport we love – by participating, as an official or just as a supporter.

Gerhard Louwrens

Chairman: Western Province Biathlon

WP BIATHLON 2022 ANNUAL GENERAL MEETING : AGENDA

**6. Submission, discussion and adoption of the Financial Statement –
Ernst van Schalkwyk**

WP BIATHLON 2022 ANNUAL GENERAL MEETING

Provisional Financial Statements

for the year ended

30-Apr-22

Western Province Biathlon Association

Contents:

Provisional Balance sheet 2021/22

Provisional Income statement 2021/22

Notes

Affiliation Fees Proposal 2022/23

Budget 2022/23 Season

**Provisional Financial Statements
prepared for AGM 22 June 2022**



Treasurer

WP BIATHLON 2022 ANNUAL GENERAL MEETING



Western Province Biathlon Association

Provisional Financial Statements for the year ended 30 April 2022

Provisional Balance Sheet as at 30 April 2022

	Notes	<u>2022</u>	<u>2021</u>
<u>Assets</u>			
Non-Current Assets			
Property, plant and equipment	5	7 700	13 474
Current Assets			
Stock	2	3 381	9 638
Debtors	3	15 746	15 746
Cash on hand		3 503	803
Bank Account - ABSA Current		102 965	159 504
On Call - Pay Fast		0	5 296
Bank Account - ABSA Notice Deposit		1 182	1 175
<u>Total assets</u>		<u>134 477</u>	<u>205 636</u>
Equity and Liabilities			
Capital and Reserves			
Fund Opening Balance		185 804	151 745
Net (Deficit) / Surplus for the year		-71 768	34 059
Accumulated Fund		114 036	185 804
Current Liabilities			
Creditors	4	20 441	19 832
<u>Total Equity and Liabilities</u>		<u>134 477</u>	<u>205 636</u>

WP BIATHLON 2022 ANNUAL GENERAL



Western Province Biathlon Association

Provisional Financial Statements for the year ended 30 April 2022

Provisional Income Statement for the year ended 30 April 2022

		<u>2022</u>	<u>2021</u>
Income		69 778	60 553
Affiliation fees - WP	8	66 210	60 550
Sponsorships		3 560	0
Interest Received		8	3
Expenditure		31 292	25 215
Accounting Fees		-2 000	0
Affiliation fees - SA		2 470	2 000
Bank Charges & PayFast Commissions	7	11 185	5 035
Debtors Write-off		0	0
Depreciation		5 775	6 756
Computer and internet expenses		6 500	8 029
Promotional Items		3 473	0
General Management Expenses		3 890	3 394
Projects	6	-112 754	3 721
WP League Meetings		-4 832	3 721
- Income		20 900	5 700
- Expenditure		-25 732	-1 979
Interprovincials & SA Championships		-107 922	0
- Income		273 453	
- Expenditure		-381 375	
Surplus /Inflow / (Deficit/Outflow) for the year before SA Sponsorship		-74 268	39 059
Prior year SA claims provision		2 500	-5 000
Net Surplus/Inflow / (Deficit/Outflow) for the year transferred		-71 768	34 059

WP BIATHLON 2022 ANNUAL GENERAL MEETING



1. Accounting policies

- 1.1 The financial statements are prepared on the historical cost basis.
- 1.2 Property, Plant & Equipment are carried at cost less accumulated depreciation
- 1.3 Plant and Equipment up to the value of R5000 is written off as expense
- 1.4 Depreciation is provided using the straight line method to write down cost as follows:

Item	Average Useful Life
Motor Vehicles	5 years
Office Equipment	3 years

2. Stock

- 2.1 Stock is valued at lowest of cost or net realisable value
- 2.2 Stock consists of swimcaps

3. Debtors

Debtors on 30 April 2022 consist of:

SA Biathlon Medals - 2019/20	10 681
SA Biathlon Flags - 2019/20	3 275
Payments made on Behalf of SA Biathlon - 2019/20	1 790
	15 746

4. Creditors

Creditors on 30 April 2022 consist of:

Accounting fees Accrual	5 000
Exp & Claim Provision	12 441
Sundry Provisions	3 000
	20 441

5. Property, Plant and Equipment

	2 022		
	Cost	Accumulated Depreciation	Carrying Value
Motor Vehicles	21 999	-14 299	7 700
Equipment	7 070	-7 070	0
	29 069	-21 370	7 700

6. Projects

- 6.1 SA Champs and Highgate Interprovincials have been consolidated
- 6.2 Major contributor towards Loss is the WP Biathlon Sponsorship of entry fees and clothing items for SA Champs

7. Bank Charges

- 7.1 Bank Charges includes commission paid to Payfast Payment Gateway for online store
- 7.2 Increase from 2021 attributed to higher payment inflow related to events and championships 2020/21 season not a normal season.

8. Affiliation Fees

- 6.1 An once off discount was offered for 1st athlete's affiliation if affiliated in 2020/21 Season
- 6.2 No provision was made for discounts not taken by athletes.

WP BIATHLON 2021 ANNUAL GENERAL MEETING - AGENDA

7. Submission + discussion of the budget 2022 – Ernst van Schalkwyk

WP BIATHLON 2022 ANNUAL GENERAL MEETING



INCOME & EXPENSE BUDGET - CONSOLIDATED: 2022/23

		2022/23 Budget
Income	1	95 008.00
Affiliation Fees		85 000.00
Sponsorships		10 000.00
Interest Received		8.00
Other Income		-
Expenditure	2	52 789.10
General Management Expenses		7 300.00
Accounting Fees		3 500.00
Bank Charges/PayFast Commissions		13 422.64
AGM Costs		4 500.00
Debtors Write-off		-
Depreciation		8 566.47
Computer and Internet expenses		7 500.00
CAPEX write-off		2 000.00
Repairs and maintenance		2 000.00
SA Biathlon Affiliation		4 000.00
Projects	3	(46 350.00)
WP meetings	3.1	(7 750.00)
- Income (excluding Affiliation fees)		23 200.00
- Expenditure		30 950.00
Interprovincial - other	3.2	1 050.00
- Income		1 050.00
- Expenditure		-
Interprovincial - Oudtshoorn	3.3	(12 000.00)
- Income (budget nett Income)		9 300.00
- Expenditure (Incl development)		21 300.00
SA Championships	3.4	(27 650.00)
- Income (budget nett Income)		59 850.00
- Expenditure (Incl development & WP Clothing and Entry Sponsor) **		87 500.00
		-
***Net Surplus / (Deficit) for the year transferred Incl Sponsorships		R 34 468.90
Net Surplus / (Deficit) for the year transferred excl Sponsor		24 468.90

***Deficit includes projected Sponsorships of R10 k

** Development/Athlete Sponsor [R 8 k]/WP Team T-shirt sponsor[R 15 k] and Entry Fee [R 65k]

WP BIATHLON 2022 ANNUAL GENERAL MEETING



22-Jun-22

Financial Report

1. Fees for 2022/2023

2022/23

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Full Affiliation Fees

Family Member 1			400
Family Member 2	Fam2	735	335
Family Member 3	Fam3	945	210
Family Member 4	Fam4	1050	105
Subsequent Family Members	Fam5	1155	105
Additional members R105 per member			

WP League Event Entry Fees

Visitors and non-affiliated WP Athletes per meeting (Including novice athletes)			110.00
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NOTE:

Athlete can only participate once as an event entry excluding Winter Champs. Thereafter will not be allowed to participate if not affiliated

2. Affiliation rules for 2022/2023

- Affiliation fees payable after 1st league event the athlete has participate
- Athlete will not be allowed to poarticipate in a second Summer League event without having paid the Affiliation Fees.
- No "credit" for Event Entry Fees paid prior to affiliation

3. Winter Championships 2022/23

- Entry fee			120.00
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WP BIATHLON 2022 ANNUAL GENERAL MEETING - AGENDA

8.1 Planned season program

Proposed Biathlon dates - 2022 / 23			
Date	Event	Run	Swim
30-Jul-22	WP Biathlon Meet 1	Reddam Constantia	
27-Aug-22	WP Biathlon Meet 2	Durbanville HS	Fairmont HS
10-Sep-22	WP Biathlon Meet 3	Milnerton HS	
29-Oct-22	WP Biathlon Meet 4	Generations	TBC
19-Nov-22	WP Biathlon Meet 5		
04-Dec-22	WP Biathlon Meet 6		
14-Jan-23	WP Biathlon Meet 7		
04-Feb-23	Highgate Inter Provincial		
12-Feb-23	WP Biathlon Meet 8		
01-Mar-23	WP Biathlon Champs		
01-Apr-23	SA Biathlon Champs (Alternative date)		
08-Apr-23	SA Biathlon Champs		

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8.2 Highgate interprovincial + SA Championships 2023

Highgate Interprovincial 2023

- Saturday 4 February 2023 – Oudtshoorn
- 15 athletes per age groups

SA Championships 2023

- Weekend : 31 March – 2 April 2023
- Weekend : 7 – 9 April 2023
- Stellenbosch

WP BIATHLON 2022 ANNUAL GENERAL MEETING – AGENDA

9. Election of office bearers for 2022/2023

Chairman	Gerhard Louwrens
Vice Chairman	Marco Prinsloo
Secretary	Tammy Hunt
Treasurer	Ernst van Schalkwyk
Additional members	Rens Els Nick Thomatos Christopher van Niekerk Margaret Monk Karen Reddering

WP BIATHLON 2022 ANNUAL GENERAL MEETING: AGENDA

10. Conclusion – Gerhard Louwrens



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BIATHLON TWEEKAMP